

15<sup>th</sup> October 2020**We Are Recruiting:****EXECUTIVE DIGITAL ASSETS**  
**Definite Contract, JobsPlus Permit 564/2020****Applicants must be in possession of:**

First degree (MQF Lv6) in ICT or Digital Media (MQR Lv6), or an appropriate, recognised, comparable qualification plus 3 years relevant work experience.

**Skills and Knowledge required:**

- Be able to work well within a team and on own initiative
- Able to meet project deadlines
- Have good knowledge of responsive web-design and Wordpress
- Experience with Photoshop and Indesign or similar software
- Knowledge of GUI design
- Have knowledge of SEO and online marketing
- Knowledge of PHP and web-front end development
- Possess the organisational skills required to manage large complex training and agency wide project implementation
- Have experience in creating and supporting digitisation projects
- Have experience in cataloguing, managing, and exploiting archival resources
- Possess excellent written, verbal, presentational, digital and social media communication
- Have proven organisational and managerial skills
- Possess an understanding of copyright.

Interested applicants are required to apply by sending a letter of application together with a detailed curriculum vitae by not later than 12.00 hrs (noon) Thursday 22<sup>nd</sup> October 2020 to the following address:

**Human Resources Manager**  
**Heritage Malta**  
**Ex Royal Naval Hospital, Triq Marina**  
**Bighi, Kalkara. KKR 1524**

Or via email: [human.resources@heritagemalta.org](mailto:human.resources@heritagemalta.org)

*Late applications will not be considered.*



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Progett ko-finanzjat minn ghotja ta' fondi  
min-Norvegja  
taht il-Fondi taz-Zona Ekonomika Ewropea  
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